

5-9-1925

## Board of Trustees Meeting Minutes 1925-05-09

Bowling Green State University

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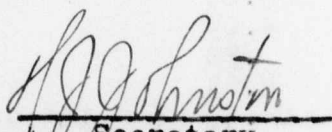
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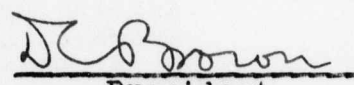
<u>Moucher No.</u>	<u>Name of Payee</u>	<u>Appr'n</u>	<u>Acc't.</u>	<u>Totals</u>
497	W. A. Zaugg	F-6	22.96	
498	W. A. Zaugg	F-6	19.40	
499	W. A. Zaugg	F-6	26.23	
500	E. H. Ganz	F-6	14.93	
501	D. C. Brown	F-6	40.00	
502	Winifred Skillen	F-6	27.10	
503	Winifred Skillen	F-6	26.88	
504	Winifred Skillen	F-6	26.71	
505	C. D. Perry	F-6	71.48	
506	C. D. Perry	F-6	19.54	295.23
507	The Sentinel-Tribune	C-4	6.05	
508	The Democrat Company	C-4	24.00	
509	The Blade Printing & Paper Co.	C-4	9.43	
510	Ohio State Reformatory	C-4	28.46	67.94
511	H. B. Williams	C-4a		10.06
512	Eberbach & Son Co.	C-8	.60	
513	American Fashion Co.	C-8	5.00	
514	Hopper Hardware Co.	C-8	3.09	
515	Milton Bradley Company	C-8	22.58	
516	World Book Company	C-8	24.59	
517	John J. Maas	C-8	30.20	
518	C. G. Heiby Hdw. Co.	C-8	2.45	88.51
		D-2		2.50
519	Wm. T. Phillips & Co.	C-9		25.45
520	Lincoln & Dirlam	C-11		3.00
521	The Van Everen Co.	E-8		3.20
522	Moto-Mower Company	E-9		290.00
523	The City Water Company	F-3	160.70	
524	The City Water Company	F-3	102.13	262.83
525	Ohio Northern Public Service Co.	F-4		174.00
526	H. B. Williams	F-5		2.40
527	The Wood County Telephone Co.	F-7		7.25
528	Henry G. Williams	F-9		25.00
529	University of Chicago Press	G-3	Libr. Books	
			16.52	
530	Cal. State Board of Education	G-3	" 1.00 "	
531	The Baker & Taylor Company	G-3	" 1.35 "	
532	H. B. Huntting Company	G-3	" 53.72 "	72.59
533	Herbert B. Briggs	G-2	Recitation & Libr. Bldg.	
				375.92
534	Instructors' Payroll	A-1	Salaries	13192/14

Moved by Bowsher and seconded by Ganz that the claims and expense accounts be allowed and paid from funds designated by Dr. Williams. Voting aye, Brown, Bowsher, Johnston, Rodgers, Ganz.

There being no further business the Board adjourned to meet at the call of the president.

Attest

  
Secretary

  
President

Bowling Green, Ohio  
May 9, 1925

The Board of Trustees of Bowling Green State Normal College met at its office in the administration building on the above date. The members present were president D. C. Brown, vice-president E. L. Bowsher, and Dr. H. J. Johnston secretary. E. H. Ganz and E. T. Rodgers were unavoidably absent. Dr. Williams president of the college, was also present.

The minutes of the meetings of March 28 and April 2, 1925 were read and approved. Moved by Brown, seconded by Johnston, that Dr. Williams be authorized to communicate with Hon. L. A. Boulay, State Director of Highways and Public Works, relative to rebuilding cheek walls in front of administration building, installing new doors and vestibule entrances, extension of storm water and sanitary sewers north of the Science Building and re-surfacing drive ways. Voting aye, Brown, Bowsher, Johnston, Motion carried.

Dr. Williams called the attention of the Board to the condition of the powerhouse boilers and advised that they be inspected and expert opinion be obtained regarding the possibilities of putting them in shape for the coming year since there would not be sufficient time to install and get the new boilers for which an appropriation was allowed by the last general assembly in time for the next schoolyear. Moved by Brown and seconded by Johnston that Dr. Williams be instructed to have the boilers inspected and have the necessary repairs made. Voting aye, Brown, Bowsher, Johnston, Motion carried.

File copies of the contracts for the Combined Recitation and Library Building were presented and they were ordered spread upon the minutes.

C O N T R A C T



MC MANUS-THROUP CO., TOLEDO, O. 22669

C O N T R A C T

This Agreement, made and entered into this 6th day of April, 1925, by and between THE WATTS AND SUHRBIER COMPANY, (a corporation under the laws of the State of Ohio), of Toledo, Ohio, party of the first part (hereinafter designated as contractor); and THE STATE OF OHIO, acting by the DIRECTOR OF HIGHWAYS AND PUBLIC WORKS for the BOARD OF TRUSTEES OF BOWLING GREEN STATE NORMAL COLLEGE, Bowling Green, Ohio, at Columbus, Ohio, party of the second part (hereinafter designated as owner).

Witnesseth, That the said contractor in consideration of the fulfillment of the agreement herein made by the owner, agrees with the said owner, as follows:

Article 1. The contractor under the direction and to the satisfaction of THE DIRECTOR OF THE DEPARTMENT OF HIGHWAYS AND PUBLIC WORKS, acting as Superintendent, and Herbert B. Briggs, State Architect and Engineer, acting as Architect, acting for the purpose of this contract as agent of said owner, shall and will provide all material and perform all work mentioned in the specifications or shown as prepared by said architect, for the construction and completion of GENERAL CONTRACT FOR COMBINED RECITATION AND LIBRARY BUILDING for BOWLING GREEN STATE NORMAL SCHOOL, Bowling Green, Ohio, (exclusive of Electric Wiring, Plumbing and Heating) as set forth in item #1 of the Proposal dated March 28, 1925, including Alternate "B", item #8 of the Proposal, and including Alternate "C", item #9 of the Proposal, which proposal is hereto attached and made a part of this contract.

These drawings and specifications are identified by the file in the office of the Auditor of State.

Art. 2 The architect shall furnish the contractor such further drawings or explanations as may be necessary to detail and illustrate the work to be done and the contractor shall conform to the same as a part of the contract so far as they may be consistent with the original drawings and specifications referred to and identified as provided in Article 1. It is mutually understood and agreed that all drawings and specifications are and remain the property of the state.

Arts. 3. No alterations shall be made in the work shown or described by the drawings and specifications, except upon written order of the architect, and when so made, the value of the work added or omitted shall be computed by the architect and the amount so ascertained shall be added to or deducted from the contract price.

Art. 4. The contractor shall provide sufficient, safe and proper facilities at all times for the inspection of the work by the architect or his authorized representative. He shall, within twenty-four hours after receiving written notice from the architect to that effect, remove from the grounds or buildings, all materials condemned by him, whether worked or unworked, and to take down all portion of the work which the architect shall by like written notice condemn as unsound, improper or as in any way failing to conform to the drawings and specifications.

Art. 5. Should the contractor at any time refuse or neglect to supply a sufficiency of properly skilled workmen, or of materials of the proper quality, or fail in any respect to prosecute the work with promptness and diligence, or fail in the performance of any of the agreements herein contained, the owner shall be at liberty after five days written notice to the contractor, to provide any such labor or material, and to deduct the cost thereof from any money then due or thereafter to become due the contractor under this contract; and if the architect shall certify that such refusal neglect or failure is sufficient grounds for such action, the owner shall be at liberty to terminate the employment of the contractor for said work, and to enter upon the premises and take possession, for the purpose of completing the work comprehended under this contract, of all tools, materials and appliances thereon, and to employ any other person or persons to finish the work, and to provide the material therefor.

And in case of such discontinuance of the employment of the contractor, he shall not be entitled to receive any further payment under this contract until the said work shall be wholly completed, at which time if the unpaid balance of the amount to be paid under this contract shall exceed the expense incurred by the owner in finishing the work, such excess shall be paid to the contractor by the owner, but if such expense shall exceed the unpaid balance, the contractor shall pay the difference to the owner. The expense incurred by the owner as herein provided, either for furnishing materials or for finishing the work, and any damage incurred through such default, shall be audited and certified by the architect, whose certificate thereof shall be conclusive upon the parties.

Art. 6. The contractor is to complete all work contemplated under this contract in One Year after the execution of this contract.

Upon failure to have all work fully completed by the date above mentioned the contractor shall forfeit and pay or cause to be paid to the owner, the sum of fifteen dollars (\$15) per day for each and every day thereafter the said work remains in an unfinished condition, for and as liquidated damages, and to be deducted from any payments due or to become due to said contractor.

Art 7. Should the contractor be obstructed or delayed in the prosecution or completion of his work by any act, neglect, delay or default of the owner or the architect, or of any other contractor employed by the owner upon the work, or by any damage which may happen by fire, lightning, earthquake or cyclone, or the abandonment of the work by employees through no fault of the contractor, then the time herein fixed for the completion of the work shall be extended for a period of time equal to the time lost by reason of any or all of the causes aforesaid, but no set allowance shall be made unless a claim therefor is presented in writing to the architect within twenty-four hours of the occurrence of such delay. The duration of such extension shall be certified by the architect.

Art. 8. The owner agrees to provide all labor and material not included in this contract in such manner as not to delay the material progress of the work and in event of failure so to do, thereby causing loss to the contractor, agrees that he will reimburse the contractor for such loss; the contractor agrees that if he shall delay the



material progress of the work, so as to cause any damage for which the owner shall become liable, as above stated, then he shall make good to the owner any such damage.

Art.9. It is hereby mutually agreed between the parties hereto that the sum to be paid by the owner to the contractor for said work and material shall be Two Hundred Twenty Seven Thousand, Two Hundred Twenty-seven dollars (\$227,227.00): deduct Five Thousand Dollars (\$5,000.00) for Alternate "B", item #8: Add Three Thousand Dollars (\$3,000.00) for Alternate "C", item #9: Net amount of this contract, Two Hundred Twenty-five Thousand, Two Hundred Twenty-seven Dollars (\$225,227.00) subject to additions and deductions as hereinbefore provided, and that such sum shall be paid in current funds by the owner to the contractor in installments as follows:

Upon estimates issued by the architect about once a month as long as the work progresses. Said estimates to call for payments in accordance with the state law governing public buildings, provided, however, that nothing in this contract shall be construed to create an obligation or incur a liability against the state in excess of the appropriation made for G-2 Buildings - Combined Recitation and Library Building, \$275,000.00 H. B. #622, during the years of 1924-25 payments shall be made on all suitable materials furnished and delivered at the building site less fifty per cent; provided, always, that all material delivered on the grounds and on which estimates have been based, is to become the property of the state and shall not be removed from the premises; the said fifty per cent to be reserved until said material is in place in the building; and also payments on the material and work in place less five per cent to be retained until the building shall have been completed and accepted by the party of the second part. The final payment shall be made within thirty days after the fulfillment of this contract. All payments shall be made upon written certificates of the architect to the effect that such payments are due.

If at any time there should be any evidence of any lien or claim for which, if established, the owner of the said premises might become liable and which is chargeable to the contractor, the owner shall have the right to retain out of any payment then due or thereafter to become due, an amount sufficient to completely indemnify him against such claim or lien. Should there prove to be any such claim after all payments are made, the contractor shall refund to the owner all monies that the latter may be compelled to pay in discharging any lien on said premises made obligatory in consequence of the contractor's default.

Art.10 It is further mutually agreed between the parties hereto that not any certificate given in payment under this contract, except the final certificate or final payment, shall be conclusive evidence of the performance of this contract, either wholly or in part, and no payment shall be construed to be the acceptance of defective work or improper materials.

Art.11 The contractor during the progress of the work shall maintain full insurance in his own name against loss or damage by fire and the policy shall cover all work incorporated in the buildings and all materials for same in or about the premises and shall be made payable to the parties hereto as their interest may appear.

Art. 12 The said parties for themselves, their heirs, executors, administrators and assigns do hereby agree to the full performance of the covenants herein contained.

IN WITNESS WHEREOF, The parties to these presents have hereunto set their hands and seals the day and year first above written.

THE WATTS & SUHRBIER COMPANY  
Contractor.

By (Signed) C. A. Watts, Pres.

I hereby certify that there are unencumbered balances legally appropriated sufficient to pay the above items.

(Signed) Wilbur E. Baker,  
Director of Finance

4/24/25

STATE OF OHIO  
Acting by  
DEPARTMENT OF HIGHWAYS & PUBLIC WORKS.

By (Signed) L. A. Boulay  
Director.

This contract is in compliance with law.

(Signed) C. C. Crabbe  
Attorney General.

April 27, 1925.

#### C O N T R A C T

THIS AGREEMENT, made and entered into this 10th day of April, 1925, by and between THE J. H. MEYERS PLUMBING AND HEATING COMPANY, of Mount Vernon, Ohio, party of the first part (hereinafter designated as contractor); and THE STATE OF OHIO, acting by the DEPARTMENT OF HIGHWAYS AND PUBLIC WORKS for the BOARD OF TRUSTEES OF BOWLING GREEN STATE NORMAL SCHOOL, Bowling Green, Ohio, party of the second part (hereinafter designated as owner):  
at Columbus, Ohio

WITNESSETH, That the said contractor in consideration of the fulfillment of the agreement herein made by the owner, agrees with the said owner, as follows:



MC MANUS-THROUP CO., TOLEDO, O. 22669

Article 1. The contractor under the direction and to the satisfaction of THE DIRECTOR OF THE DEPARTMENT OF HIGHWAYS AND PUBLIC WORKS, acting as Superintendent and Herbert B. Briggs, State Architect and Engineer, acting as Architect, acting for the purpose of this contract as agent of said owner, shall and will provide all material and perform all work mentioned in the specifications or shown on the drawings as prepared by said architect, for the construction and completion of Combined Plumbing and Heating in Combined Recitation and Library Building for Bowling Green State Normal School, Bowling Green, Ohio, as set forth in item #5 of the proposal dated March 20, 1925; including Heating in rooms 306 and 307, as set forth in "Alternate" "E", item #11 of said proposal, and; including temperature regulation, as set forth in Alternate "K", item #16 of said proposal, and: including "Univent" ventilating system (as manufactured by the Herman Nelson Corporation) as set forth on substitution sheet of said proposal, which proposal is hereto attached and made a part of this contract.

These drawings and specifications are identified by the file in the Office of the Auditor of State.

Art. 2. The architect shall furnish the contractor such further drawings or explanation as may be necessary to detail and illustrate the work to be done and the contractor shall conform to the same as a part of the contract so far as they may be consistent with the original drawings and specifications referred to and identified as provided in Article 1. It is mutually understood and agreed that all drawings and specifications are and remain the property of the state.

Art. 3. No alterations shall be made in the work shown or described by the drawings and specifications, except upon the written order of the architect, and when so made, the value of the work added or omitted shall be computed by the architect and the amount so ascertained shall be added to or deducted from the contract price.

Art. 4. The contractor shall provide sufficient, safe and proper facilities at all times for the inspection of the work by the architect or his authorized representative. He shall, within twenty-four hours after receiving written notice from the architect to that effect, remove from the grounds or buildings, all materials condemned by him, whether worked or unworked, and to take down all portion of the work which the architect shall by like written notice condemn as unsound, improper or as in any way failing to conform to the drawings and specifications.

Art. 5. Should the contractor at any time refuse or neglect to supply a sufficiency of properly skilled workmen, or of materials of the proper quality, or fail in any respect to prosecute the work with promptness and diligence, or fail in the performance of any of the agreements herein contained, the owner shall be at liberty after five days written notice to the contractor, to provide any such labor or material and to deduct the cost thereof from any money then due or thereafter to become due the contractor under this contract; and if the architect shall certify that such refusal, neglect or failure is sufficient grounds for such action, the owner shall be at liberty to terminate the employment of the contractor for said work, and to enter upon the premises and take possession, for the purpose of completing the work comprehended under this contract, of all tools, materials and appliances thereon, and to employ any other person or persons to finish the work, and to provide the material therefor.

And in case of such discontinuance of the employment of the contractor, he shall not be entitled to receive any further payment under this contract until the said work shall be wholly completed, at which time if the unpaid balance of the amount to be paid under this contract shall exceed the expense incurred by the owner in finishing the work, such excess shall be paid to the contractor by the owner, but if such expense shall exceed the unpaid balance, the contractor shall pay the difference to the owner. The expense incurred by the owner as herein provided, either for furnishing materials or for finishing the work, and any damage incurred through such default, shall be audited and certified by the architect, whose certificate thereof shall be conclusive upon the parties.

Art. 6. The contractor is to complete all work contemplated under this contract in one Year (1) after the execution of the contract.

Upon failure to have all work fully completed by the date above mentioned the contractor shall forfeit and pay or cause to be paid to the owner, the sum of fifteen dollars (\$15) per day for each and every day thereafter the said work remains in an unfinished condition, for and as liquidated damages, and to be deducted from any payments due or to become due to said contractor.

Art. 7. Should the contractor be obstructed or delayed in the prosecution or completion of his work by any act, neglect, delay or default of the owner or the architect, or of any other contractor employed by the owner upon the work, or by any damage which may happen by fire, lightning, earthquake or cyclone, or the abandonment of the work by the employees through no fault of the contractor, then the time herein fixed for the completion of the work shall be extended for a period of time equal to the time lost by reason of any or all of the causes aforesaid, but no set allowance shall be made unless a claim therefor is presented in writing to the architect within twenty-four hours of the occurrence of such delay. The duration of such extension shall be certified by the architect.

Art. 8. The owner agrees to provide all labor and material not included in this contract in such manner as not to delay the material progress of the work and in event of failure so to do, thereby causing loss to the contractor, agrees that he will reimburse the contractor for such loss; the contractor agrees that if he shall delay the material progress of the work, so as to cause any damage for which the owner shall become liable, as above stated, then he shall make good to the owner any such damage.



Art. 9. It is hereby mutually agreed between the parties hereto that the sum to be paid by the owner to the contractor for said work and material shall be Twenty Thousand, Two Hundred Eighty Dollars (\$20,280.00) for item #5: Eight Hundred Fifteen Dollars (\$815) for item #11, Alternate "E": One Thousand Four Hundred Dollars (\$1400.00) for item #16: Alternate "K": Six Hundred Dollars (\$600.00) for substitution of "Univent " ventilating System in place of "Heatavent" ventilating system as noted on substitution sheet: total amount of contract, Twenty-three Thousand Ninety-five Dollars (\$23,095.00), subject to additions and deductions as hereinbefore provided, and that such sum shall be paid in current funds by the owner to the contractor in installments as follows:

Upon estimates issued by the architect about once a month as long as the work progresses. Said estimates to call for payments in accordance with the state law governing public buildings, provided, however, that nothing in this contract shall be construed to create an obligation or incur a liability against the state in excess of the appropriation made for G-2 Buildings, Combined Recitation and Library Building, \$275,000.00 H. B. #622, during the years of 1923-25 payments shall be made on all suitable materials furnished and delivered at the building site less fifty per cent: provided, always, that all material delivered on the grounds and on which estimates have been based, is to become the property of the state and shall not be removed from the premises; the said fifty percent to be reserved until said material is in place in the building; and also payments on the material and work in place less five per cent to be retained until the building shall have been completed and accepted by the party of the second part. The final payment shall be made within thirty days after the fulfillment of this contract. All payments shall be made upon written certificates of the architect to the effect that such payments are due.

If at any time there should be any evidence of any lien or claim for which, if established, the owner of the said premises might become liable and which is chargeable to the contractor, the owner shall have the right to retain out of any payment then due or thereafter to become due, an amount sufficient to completely indemnify him against such claim or lien. Should there prove to be any such claim after all payments are made, the contractor shall refund to the owner all monies that the latter may be compelled to pay in discharging any lien on said premises made obligatory in consequence of the contractor's default.

Art. 10. It is further mutually agreed between the parties hereto that not any certificate given in payment under this contract, except the final certificate or final payment, shall be conclusive evidence of the performance of this contract, either wholly or in part, and no payment shall be construed to be the acceptance of defective work or improper materials.

Art. 11. The contractor during the progress of the work shall maintain full insurance in his own name against loss or damage by fire and the policy shall cover all work incorporated in the buildings and all materials for same in or about the premises and shall be made payable to the parties hereto as their interest may appear.

Art. 12 The said parties for themselves, their heirs, executors, administrators and assigns do hereby agree to the full performance of the covenants herein contained.

IN WITNESS WHEREOF. The parties to these presents have hereunto set their hands and seals the day and year first above written.

THE J. H. MEYERS PLUMBING & HEATING CO.  
Contractor.

(Signed) by Joe H. Meyer

I hereby certify that there are unencumbered balances legally appropriated sufficient to pay the above items.

STATE OF OHIO

Acting by

Wilbur E. Baker  
Director of Finance.

DEPARTMENT OF HIGHWAYS AND PUBLIC WORKS,

(Signed) by L. A. Boulay, Director

This contract is in compliance with law.

(Signed) C. C. Crabbe  
Attorney General.

April 27, 1925

#### C O N T R A C T

THIS AGREEMENT, made and entered into this 10th day of April, 1925, by and between THE ELECTRIC POWER EQUIPMENT COMPANY (a corporation under the laws of the State of Ohio), of Columbus, Ohio, party of the first part (hereinafter designated as contractor): and THE STATE OF OHIO, acting by the DEPARTMENT OF HIGHWAYS AND PUBLIC WORKS, for the BOARD OF TRUSTEES OF BOWLING GREEN STATE NORMAL SCHOOL, Bowling Green, Ohio, at Columbus, Ohio, party of the second part (hereinafter designated as owner).

WITNESSETH, That the said contractor in consideration of the fulfillment of the agreement herein made by the owner, agrees with the said owner, as follows:

Article 1.



MC MANUS-TRUP CO., TOLEDO, O. 22669

Article 1. The contractor under the direction and to the satisfaction of THE DIRECTOR OF THE DEPARTMENT OF HIGHWAYS AND PUBLIC WORKS, acting as Superintendent, and Herbert B. Briggs, State Architect and Engineer, acting as Architect, acting for the purpose of this contract as agent of said owner, shall and will provide all material and perform all work mentioned in the specifications or shown on the drawings as prepared by said architect, for the construction and completion of **ELECTRIC WIRING in COMBINED RECITATION & LIBRARY BUILDING BUILDING** for BOWLING GREEN STATE NORMAL SCHOOL, Bowling Green, Ohio, as set forth in item #2 of the proposal dated March 28, 1925, including Electric Wiring in rooms 306 and 307, as set forth in Alternate "D", item #10 of said proposal, which proposal is hereto attached and made a part of this contract.

These drawings and specifications are identified by the file in the office of the Auditor of State.

Art. 2. The architect shall furnish the contractor such further drawings or explanations as may be necessary to detail and illustrate the work to be done and the contractor shall conform to the same as a part of the contract so far as they may be consistent with the original drawings and specifications referred to and identified as provided in Article 1. It is mutually understood and agreed that all drawings and specifications are and remain the property of the state.

Art. 3. No alterations shall be made in the work shown or described by the drawings and specifications, except upon the written order of the architect, and when so made, the value of the work added or omitted shall be computed by the architect and the amount so ascertained shall be added to or deducted from the contract price.

Art. 4. The contractor shall provide sufficient, safe and proper facilities at all times for the inspection of the work by the architect or his authorized representative. He shall, within twenty-four hours after receiving written notice from the architect to that effect, remove from the grounds or buildings, all materials condemned by him, whether worked or unworked, and to take down all portion of the which the architect shall by like written notice condemn as unsound, improper or as in any failing to conform to the drawings and specifications.

Art. 5. Should the contractor at any time refuse or neglect to supply a sufficiency of properly skilled workmen, or of materials of the proper quality, or fail in any respect to prosecute the work with promptness and diligence, or fail in the performance of any of the agreements herein contained, the owner shall be at liberty after five days written notice to the contractor, to provide any such labor or material, and to deduct the cost thereof from any money then due or thereafter to become due the contractor under this contract; and if the architect shall certify that such refusal, neglect or failure is sufficient grounds for such action, the owner shall be at liberty to terminate the employment of the contractor for said work, and to enter upon the premises and take possession, for the purpose of completing the work comprehended under this contract, of all tools, materials and appliances thereon, and to employ any other person or persons to finish the work, and to provide the material therefor.

And in case of such discontinuance of the employment of the contractor, he shall not be entitled to receive any further payment under this contract until the said work shall be wholly completed, at which time if the unpaid balance of the amount to be paid under this contract shall exceed the expense incurred by the owner in finishing the work, such excess shall be paid to the contractor by the owner, but if such expense shall exceed the unpaid balance, the contractor shall pay the difference to the owner. The expense incurred by the owner as herein provided, either for furnishing materials or for finishing the work, and any damage incurred through such default, shall be audited and certified by the architect, whose certificate thereof shall be conclusive upon the parties.

Art. 6. The contractor is to complete all work contemplated under this contract One Year (1) after the execution of the contract.

Upon failure to have all work fully completed by the date above mentioned the contractor shall forfeit and pay or cause to be paid to the owner, the sum of fifteen dollars (\$15) per day for each and every day thereafter the said work remains in an unfinished condition, for and as liquidated damages, and to be deducted from any payments due or to become due to said contractor.

Art. 7. Should the contractor be obstructed or delayed in the prosecution or completion of his work by any act, neglect, delay or default of the owner or the architect, or of any other contractor employed by the owner upon the work, or by any damage which may happen by fire, lightning, earthquake or cyclone, or the abandonment of the work by the employees through no fault of the contractor, then the time herein fixed for the completion of the work shall be extended for a period of time equal to the time lost by reason of any or all of the causes aforesaid, but no set allowance shall be made unless a claim therefor is presented in writing to the architect within twenty-four hours of the occurrence of such delay. The duration of such extension shall be certified by the architect.

Art. 8. The owner agrees to provide all labor and material not included in this contract in such manner as to not delay the material progress of the work, and in event of failure to do so, thereby causing loss to the contractor, agrees that he will reimburse the contractor for such loss; the contractor agrees that if he shall delay the material progress of the work, so as to cause any damage for which the owner shall become liable, as above stated, then he shall make good to the owner any such damage.

Art. 9 It is hereby mutually agreed between the parties hereto that the sum to be paid by the owner to the contractor for said work and material shall be Eight Thousand, Seven Hundred Ninety-five Dollars (\$8,795.00) for item #1; add one hundred fourteen dollars (\$114.00) for Alternate "D", item #10: Total amount of this contract eight thousand, nine hundred and nine dollars (\$8,909.00), subject to additions and deductions as hereinbefore provided, and that such sum shall be paid in current funds by the owner to the contractor in installments as follows:



Upon estimates issued by the architect about once a month as long as the work progresses. Said estimates to call for payments in accordance with the state law governing public buildings, provided, however, that nothing in this contract shall be construed to create an obligation or incur a liability against the state in excess of the appropriation made for G-2 Buildings, Combined Recitation and Library Building, \$275,000.00 H. B. #622, during the years of 1923-25. payments shall be made on all suitable materials furnished and delivered at the building site less fifty per cent; provided, always, that all material delivered on the grounds and on which estimates have been based, is to become the property of the state and shall not be removed from the premises; the said fifty per cent to be reserved until said materials is in place in the building; and also payments on the material and work in place less five per cent to be retained until the building shall have been completed and accepted by the party of the second part. The final payment shall be made within thirty days after the fulfillment of this contract. All payments shall be made upon written certificates of the architect to the effect that such payments are due.

If at any time there should be any evidence of any lien or claim for which, if established, the owner of the said premises might become liable and which is chargeable to the contractor, the owner shall have the right to retain out of any payment then due or thereafter to become due, an amount sufficient to completely indemnify him against such claim or lien. Should there prove to be any such claim after all payments are made, the contractor shall refund to the owner all monies that the latter may be compelled to pay in discharging any lien on said premises made obligatory in consequence of the contractor's default.

Art. 10 It is further mutually agreed between the parties hereto that not any certificate given in payment under this contract, except the final certificate or final payment, shall be conclusive evidence of the performance of this contract, either wholly or in part, and no payment shall be construed to be the acceptance of defective work or improper materials.

Art 11. The contractor during the progress of the work shall maintain full insurance in his own name against loss or damage by fire and the policy shall cover all work incorporated in the buildings and all materials for same in or about the premises and shall be made payable to the parties hereto as their interest may appear.

Art. 12. The said parties for themselves, their heirs, executors, administrators and assigns do hereby agree to the full performance of the covenants herein contained.

IN WITNESS WHEREOF, The parties to these presents have hereunto set their hands and seals the day and year first above written.

THE ELECTRIC POWER EQUIPMENT COMPANY

(Signed) by A. B. Wemfeld, Pres.

I hereby certify that there are unencumbered balances legally appropriated sufficient to pay the above items.

STATE OF OHIO

(Signed) Wilbur E. Baker,  
Director of Finance.  
4/24/25

Acting by

DEPARTMENT OF HIGHWAYS AND PUBLIC WORKS

(Signed) by L. A. Boulay,  
Director.

This contract is in compliance with law.

(Signed) C. C. Crabbe  
Attorney General

April 27, 1925

Dr. Williams recommended that the price of dormitory rooms be increased from \$1.25 to \$1.50 per week for places in double rooms and that the price of single rooms be advanced from \$1.50 to \$2.00 per room effective on June 15, 1925. Moved by Bowsher and seconded by Johnston that the recommendation be adopted. All members voting aye. Motion carried.

A letter addressed to the board of trustees from Mr. F. G. Beyerman was read and the board requested Dr. Williams to communicate with Mr. Beyerman advising him that so far as the board was concerned its previous action in respect to his employment was final. This action was taken by the board unanimously.

Dr. Williams presented a receipt from the treasurer of state covering fees and sales reported at the meeting held on March 28, 1925.

To the Payer: DEPARTMENT OF TREASURER OF STATE  
Columbus, Ohio April 17, 1925 No. 2736

Bowling Green State Normal College has paid into the State Treasury as indicated above \$7162.59, Seven Thousand One Hundred Sixty-two dollars and 59 cents collected from sources detailed in the above account.

(Signed) Raymond P. Martin, Cashier  
For Treasurer of State.



MC MANUS-TRUP CO., TOLEDO, O. 22659

Encumbrance estimate No. 8449 in favor of Herbert B. Briggs State Architect and Engineer and amounting to \$5000 for architectural services and expenses on account of the combined Recitation and Library Building was presented for action of the board. Moved by Bowsher and seconded by Johnston that the encumbrance be allowed. Voting aye, Brown, Bowsher, Johnston, Motion carried.

The following payrolls were presented for action of the board.

May 30 - Gertrude Brod	Bookkeeper	1 mo.	100.00	100.00
Mary W. Everett	Ass't Registrar	"	125.00	125.00
Ethel M. Fisher	Stenographer	"	100.00	100.00
Katherine Norton	Stenographer	"	75.00	75.00
John Myers	Janitor	"	104.16	104.16
W. E. Frost	"	"	91.66	91.66
Walter Towers	"	"	83.33	83.33
Mrs. Wilda Tavernier	Janitress	"	60.00	60.00
Randolph Ronk	Supt. Bldgs. & Grounds	"	183.33	183.33
Emanuel Smith	Fireman	"	110.00	110.00
Emory Young	"	"	110.00	110.00
Chester L. Spencer	"	"	110.00	110.00
Michael Finkenbeiner	Grounds Laborer	"	91.66	91.66
J. W. Palmer	"	"	83.33	83.33
Lincoln Miller	Night Watchman	"	83.33	83.33
Esther VanVoorhis	Student Help Phys.Ed.	35 hr.	.40	14.00
June Beverstock	"	"	.40	8.00
Nettie Crass.	"	"	.40	7.60
VerLetta Moore	"	"	.40	2.80
Lester O. Bower	"	"	.25	2.00
Maude L. Lantz	"	"	.25	2.00
Nettie Crass	"	"	.25	1.25
Chester Fast	"	"	.25	22.37
Elizabeth Bixler	"	"	.20	10.00
Jay Bone	"	"	.20	20.00
Audrey Folk	"	"	.20	1.10
Theodora Fowler	"	"	.20	4.00
Emma Graham	"	"	.20	8.80
Oscar Hunter	"	"	.20	2.20
Orpha Knight	"	"	.20	8.60
Edith McGee	"	"	.20	11.40
Henrietta Robertson	"	"	.20	11.00
Leland Roth	"	"	.20	9.20
Howard Shadle	"	"	.20	5.00
Chloe Thomas	"	"	.20	2.80
Marian Koleman	"	"	.20	4.00
Bernice Williams	"	"	.20	.40
A-1 Salaries				\$1,510.80
A-2 Wages				158.52

Practice Teaching, Bowling Green Public Schools, 1924-25. (Basis of payment is one semester hour of credit earned by student teacher)

June 30 -Elementary Schools	Teacher Part Time	29 1/2 hr.	12.00	354.00
Emily Ordway	"	17 1/2 "	12.00	210.00
Ethel Reed	"	10 "	12.00	120.00
Eldiva Thompson	"	12 "	12.00	144.00
Marguerite Young	"	4 1/2 "	12.00	54.00
Rose Healey	"	6 "	12.00	72.00
Ruth Lewis	"	"	"	"
High School	"	"	"	"
W. A. Alexander	"	2 "	15.00	30.00
Sidney Ailes	"	4 "	15.00	60.00
Helen Waugh	"	8 "	15.00	120.00
Nadine Clevenger	"	2 "	15.00	30.00
Helen Shafer	"	12 "	15.00	180.00
Mrs. Jessie Howe	"	13 "	15.00	195.00
E. L. Boyles	"	2 "	15.00	30.00
Grace Davenport	"	12 "	15.00	180.00
Essa V. Willison	"	18 "	15.00	270.00
M. S. Williams	"	2 "	15.00	30.00
H. O. Stout	"	4 "	15.00	60.00
Robert Rettig	"	4 "	15.00	60.00
Adeline Halledk	"	11 "	15.00	165.00
Maurice Mercer	"	6 "	15.00	90.00
Mrs. E. A. Charmley	"	5 "	15.00	75.00
H. E. Murlin	"	2 "	15.00	30.00
A-1 Salaries				\$2,559.00

June 15- H. B. Williams	President	1 mo.	541.66	532.77	8.89
G. W. Beattie	Instructor	"	377.77	368.88	8.89
C. J. Biery	"	"	377.77	368.88	8.89
J. W. Carmichael	"	"	305.55	296.66	8.89
Dorothy Clement	"	"	188.88	182.32	6.56
D. J. Crowley	"	"	305.55	296.66	8.89
Hazel Fitzgerald	"	"	222.22	213.33	8.89
Marion Hall	"	"	200.00	192.00	8.00
P. E. Harris	"	"	333.33	324.44	8.89
Harriet S. Hayward	"	"	333.33	324.44	8.89



June 15	-Laura Heston	Instructor	1 mo.	277.77	268.88	8.89
	Clyde Hissong	"	"	333.33	324.44	8.89
	W. P. Holt	"	"	377.77	368.88	8.89
	Herbert Kimmel	"	"	333.33	324.44	8.89
	E. G. Knepper	"	"	277.77	268.88	8.89
	C. C. Kohl	"	"	400.00	391.11	8.89
	Rea McCain	"	"	305.55	296.66	8.89
	C. S. Martin	"	"	333.33	324.44	8.89
	E. L. Moseley	"	"	377.77	368.88	8.89
	Caroline Nielsen	"	"	277.77	268.88	8.89
	J. R. Overman	"	"	400.00	391.11	8.89
	C. D. Perry	"	"	333.33	324.44	8.89
	E. C. Powell	"	"	266.66	257.77	8.89
	Cora Purdy	"	1 1/2 "	244.44	288.19	11.81
	Stella M. Raney	"	1 "	244.44	235.55	8.89
	C. F. Reeb	"	"	361.11	352.22	8.89
	Vera Reynolds	"	"	244.44	235.55	8.89
	John Schwarz	"	"	361.11	352.22	8.89
	Maude Sharp	"	"	277.77	268.88	8.89
	Carolyn Shaw	"	"	244.44	235.55	8.89
	Winifred Skillen	"	"	305.55	296.66	8.89
	C. C. Snow	"	"	244.44	235.55	8.89
	Warren E. Steller	"	"	288.88	279.99	8.89
	R. M. Tunncliffe	"	"	377.77	368.88	8.89
	Catherine Turner	"	"	266.66	257.77	8.89
	Frances Warner	"	"	155.55	149.33	6.22
	W. A. Zaugg	"	"	361.11	352.22	8.89
	Florence Brooks	Critic	"	211.11	202.67	8.44
	Maude Doane	"	"	222.22	213.33	8.89
	Myra Johnson	"	"	211.11	202.67	8.44
	Effie McDowell	"	"	211.11	202.67	8.44
	Lena I. Mills	"	"	211.11	202.67	8.44
	Grace Woolworth	"	"	250.00	241.11	8.89
	Wilna Young	"	"	222.22	213.33	8.89
	Ethyl Blum	Librarian	8ms	222.22	222.22	
	Irene C. Mooers	Voice Instructor	87 less-	1.00	87.00	
	Teachers Retirement System				386.39	

Moved by Bowsher and seconded by Johnston that the payrolls be allowed and paid from funds provided therefor. Voting aye, Brown, Bowsher, Johnston. Motion carried.

The following claims and expense accounts were presented for action of the board.

Voucher No.	Name of Payee	Appr'n Acct.	Totals
535	Hughes Dairy Co.	C-1 1.40	1.40
536	Burroughs Adding Machine Co.	C-4 7.00	
537	The Central Ohio Paper Co.	C-4 50.00	
538	Remington Typewriter Co.	C-4 39.37	
539	Hopper Hardware Co.	C-4 .90	97.27
540	H. B. Williams	C-4a .97	.97
541	The Hughes Dairy Co.	C-8 4.37	
542	The American Crayon Co.	C-8 47.00	
543	The F. W. Roberts Co.	C-8 .97	
544	Sanitary Bakery	C-8 .09	
545	Frank A. Keil Lumber Co.	C-8 51.00	
546	Milton Bradley Co.	C-8 95.80	
547	Massachusetts Audubon Society	C-8 10.00	
548	A. E. Avery	C-8 5.00	
549	E. G. Doane	C-8 2.70	
550	John J. Maas	C-8 31.72	
551	English Bros. & Company	C-8 8.27	256.92
552	Athletic Supply Co.	C-8a 17.75	
553	Lowe & Campbell	C-8a 87.70	
554	A. G. Spalding & Bros. Co.	C-8a 141.90	247.35
555	A. E. Avery	C-9	171.20
556	The Hankey Lumber Co.	D-2 29.20	
557	Frank A. Keil Lumber Co.	D-2 11.94	
558	A. E. Avery	D-2 4.75	
559	The Hankey Lbr. & Bldg. Co.	D-2 105.49	151.38
560	E. W. A. Bowles Company	E-8 15.35	
561	J. E. Haynes	E-8 60.00	75.35
562	A. G. Spalding & Bros.	E-8a	47.40
563	The Fort Wayne Oil & Supply Co.	E-9	3.10
564	H. B. Williams	F-5 2.57	
565	Keller Truck Line	F-5 .63	3.20
566	Winifred Skillen	F-6 29.98	
567	Winifred Skillen	F-6 26.70	
569	E. L. Bowsher	F-6 9.50	
570	D. C. Brown	F-6 10.00	
571	W. A. Zaugg	F-6 10.20	116.39
572	The Western Union Tele. Co.	F-7	.42
573	Home Steam Laundry	F-9 8.62	
574	The Democrat Company	F-9 4.50	13.12
575	The H. R. Huntting Company	G-3 Lib.B. .90	
576	Charles Scribner's Sons	G-3 " " 1.48	
577	Public School Publishing	G-3 " " 1.50	
578	Houghton-Mifflin Co.	G-3 " " 1.70	
579	The Macmillan Company	G-3 " " 2.00	
* 578	Winifred Skillen	F-6 30.01	



MC MANUSCRIPT CO., TOLEDO, O. 23669

Voucher No.	Name of Payee	Appr'n Acct.	Totals
580	The National Ed. Asso.	G-3 Libr.Bo. 5.00	
581	Funk & Wagnalls Co.	G-3 " " 15.31	
582	State Normal School Book Store	G-3 " " 1.10	
583	A. S. Barnes & Company	G-3 " " 2.00	
584	American Book Company	G-3 " " 5.36	
585	Bailey & Himes	G-3 " " 3.90	
586	G. & C. Merriam Co.	G-3 " " 16.00	
587	Doubleday Page Co.	G-3 " " 11.33	
588	James T. White & Company	G-3 " " 12.00	
589	G. Schirmer, Inc.	G-3 " " 2.13	81.71
590	Acme White Lead & Color Works	D-3 215.25	
591	John S. Kenower	F-1 1227.99	
592	Civil Service Payroll	A-1 Salar. 1510.80	
		A-2 Wages 158.52	
593	Critic Teachers Part Time Payro	A-1 Salaries 2559.00	
594	Jones Brothers	C-3 223.18	
595	The Dobson-Evans Company	C-4 95.65	
596	A. Froney & Company	C-8 9.80	
597	H. W. Gray Company	C-8 3.00	
598	English Bros. & Company	C-8 41.76	
599	Lehmann Brothers	C-8 4.58	
600	Lehmann Brothers	C-8 6.55	
601	Remien & Kuhnert Co.	C-8 15.23	
602	Public School Publishing Co.	C-8 15.45	
603	Lussky, White & Coolidge, Inc.	C-8 22.88	119.25
604	Wm. T. Philipps & Company	C-9 4.33	
605	C. C. Heiby Hdw. Co.	C-11 1.03	
606	The Chicago Faucet Co.	D-2 12.30	
607	C. G. Heiby Hdw. Co.	D-2 .25	
608	Wiggins & Gillespie	D-2 .20	12.75
609	General Biological Supply House	E-8 6.06	
610	Hopper Hardware Co.	E-8a 1.40	
611	C. G. Heiby Hdw. Co.	E-9 1.00	
612	The American Plumbers Supply Co.	E-9 2.45	
613	Hopper Hdw. Company	E-9 8.65	12.10
614	The City Water Company	F-3 115.28	
615	Ohio Northern Public Service	F-4 174.00	
616	Wood County Telephone Co.	F-7 8.15	
617	Wiggins & Gillespie	F-9 20.52	
618	The City Water Co.	F-9 4.48	
619	A. F. Atkin	F-9 25.00	50.00
620	H. R. Huntting Co.	G-3 Lib. Bo. 24.41	
621	Americana Corporation	G-3 " " 7.50	
622	The Baker & Taylor Co.	G-3 " " 679.37	711.28
623	H. C. Minnich	H-8 Contributions 5.00	
624	Instructors' Payroll	A-1 Salaries 13361.81	

Moved by Johnston and seconded by Brown that ~~claims~~ and expense accounts be allowed and paid, the fund designations to be made by Dr. Williams. Voting aye, Brown, Bowsher, Johnston. Motion carried.

There being no further business the board adjourned to meet at the call of the president.

Attest:

*H. J. Johnston*  
Secretary

*D. C. Brown*  
President

Bowling Green, Ohio  
June 13, 1925

The Board of Trustees of the Bowling Green State Normal College met at its office in the Administration Building on the above date. Members present were president D. C. Brown, Vice-president E. L. Bowsher, Secretary Dr. H. J. Johnston, and E. H. Ganz. Treasurer E. T. Rodgers was unavoidably absent. Dr. Williams, president of the college, was also present.

The minutes of the meeting held on May 9, 1925 were read and approved.

Dr. Williams reported a list of candidates for diplomas and degrees at the June commencement.

#### DIPLOMA IN ELEMENTARY EDUCATION

Bach, Madge  
Beckman, Ruth Lucille  
Bish, Naomi  
Byal, Evalyn  
Carter, Ruth G.  
Cole, Alice  
Conklin, Maribel  
Conrad, Belle  
Dame, Reva Juanita  
Dickey, Fern  
Doren, Etta  
Drewes, Lorena  
Eger, Moneita  
Enright, Millicent

Fisher, Clara  
Folk, Audrey Barkalow  
Frazer, Avanelle  
Freeworth, Josephine Judson  
Fuller, Frances F.  
Hardin, Ethel  
Hartman, Ruth  
Headington, Harriet  
Heckler, Marie  
Henry, Nida  
Hilgeneck, Ruth  
Hohler, Mary Louise  
Housley, Helen K.  
Insley, Myrna Elizabeth